

Date Submitted _____
Date Hired _____

SUMMIT CHRISTIAN ACADEMY – EMPLOYMENT APPLICATION

200 E Broadway Broken Arrow OK 74012 (918) 251-1997

Please submit completed application to the school office. If an opening occurs for which you are qualified, you will be contacted for a personal interview.

Full Name _____ Date _____

Current Address _____ City _____ State/Zip _____

Phone (day) _____ (evening) _____ (cell) _____

If the above is an address while attending school or if you have lived there less than 2 years, please provide the following.

Permanent Address _____ City _____ State/Zip _____

Phone (day) _____ (evening) _____ (cell) _____

PERSONAL INFORMATION

Marital Status _____ Single _____ Married _____ Separated _____ Divorced _____ Widowed _____ Remarried

Spouse's name _____ Employer & Occupation _____

Children/Dependents

| Name | Age | Current School |
|-------|-------|----------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Honors Obtained (list offices, clubs, professional membership)

College _____

Hobbies/interests _____

CHRISTIAN BACKGROUND

What is your denominational preference _____

What church are you presently attending _____

Pastor's Name _____ How long have you attended _____

In what church activities are you involved and with what degree of regularity? _____

Do you believe the Bible to be the inspired and infallible word of God, and final authority in all manners of faith, conduct and truth? _____

CHRISTIAN TESTIMONY AND BELIEFS

In your own handwriting on separate paper, briefly give your Christian testimony. Please describe your current routine of personal Bible study, prayer and spiritual growth.

STATEMENT OF FAITH

Summit Christian Academy Statement of Faith follows. Please read them carefully and initial each tenet that you fully support. On a separate piece of paper, please include an explanation of the tenets of the Statement of Faith that you didn't initial.

- _____ We believe the Bible is the inspired and only infallible and authoritative Word of God.
- _____ We believe there is one God, eternally existent in three persons: God the Father, God the Son, and God the Holy Spirit.
- _____ We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, in His personal future return to this earth in power and glory to rule a thousand years.
- _____ We believe in the blessed hope – the rapture of the church at Christ's coming.
- _____ We believe the only means of being cleansed is through repentance and faith in the precious blood of Christ.
- _____ We believe regeneration by the Holy Spirit is absolutely essential of personal salvation.
- _____ We believe the redemptive work of Christ on the cross provides healing of the human body in answer to believing prayer.
- _____ We believe the baptism of the Holy Spirit, according to Acts 2:4, is given to believers who ask for it.
- _____ We believe in the sanctifying power of the Holy Spirit by whose indwelling the Christian is enabled to live a holy life.
- _____ We believe in the resurrection of both the saved and the lost: the one to everlasting life, and the other to everlasting damnation.

Please indicate your degree of support of the Statement of Faith:

- _____ I fully support the Statement of Faith as written above without mental reservation.
- _____ I support the Statement of Faith except for the area(s) I did not initial. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction and are address on the attached sheet.

Applicant Signature: _____ Date: _____

CHRISTIAN PHILOSOPHY

Our words and actions are a result of what we believe. Please answer the following questions:

1. Why do you wish to teach in a Christian School?

2. How would you lead a young person to faith in Christ as Savior and Lord?

PROFESSIONAL QUALIFICATIONS

Educational Background – list in chronological order

| College/University | Location | Dates | Major/Minor | Degree/Year |
|--------------------|----------|-------|-------------|-------------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

Major teaching field _____ Semester Hours _____

Minor teaching field _____ Semester Hours _____

Graduate hours accrued to date _____

Teaching Experience – list chronologically including your practice teaching

| School | Address | Dates | Assignment(s) |
|--------|---------|-------|---------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Do you have a valid teaching certificate? _____ ACSI Certificate _____ ACTS Certification _____

Type _____ Endorsement _____

State _____ Expiration date _____

Additional Experience – list travel, work, volunteer or educational experience that you can apply to the classroom

| Experience | Location | Dates | Assignment |
|------------|----------|-------|------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

REFERENCES

Personal References. Please give three references who are qualified to speak of your spiritual experience and Christian service (no family members or relatives).

| Name | Full Address | Phone | Relationship |
|-------|--------------|-------|--------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Professional References. Please give three references who are qualified to speak of your educational experience (list your current or most recent supervisor first).

| Name | Full Address | Phone | Relationship |
|-------|--------------|-------|--------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

POSITION DESIRED – Please mark the grade levels you would like to teach, in order of preference:

_____ Kindergarten _____ 1st _____ 2nd _____ 3rd _____ 4th _____ 5th _____ 6th
 _____ 7th _____ 8th _____ 9th _____ 10th _____ 11th _____ 12th

Please list athletic, musical or other activities that you would be capable of and willing to direct, sponsor, advise or coach.

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Summit Christian Academy does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin or handicap. I further understand that any offer of employment is conditioned of the proof of legal authority to work in the United States.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement for significant omission of fact during any phase of the hiring process may prevent me from being hired or subject me to immediate dismissal.

I authorize Summit Christian Academy to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of my information requested by Summit Christian Academy such as employment records, performance reviews and personal references. I release any person, organization or company from liability or damage, which may result from furnishing the information requested. I further waive the right to ever personally view any references given to Summit Christian Academy.

I further certify that I have carefully read and do understand the above statements.

Applicant's Signature

Date

Applicant's Social Security Number